



# SMALLFIELD PLACE

## Wedding Venue Hire Prices

	High Season 1st April – 30th September	Low Season 1st October – 31st March, excluding Christmas and New Year
Two night weekend	£7,800	£7,200
One night weekend	£7,200	£6,600
Weekend day hire	n/a	£5,400
Two night midweek	£6,600	£5,400
One night midweek	£5,800	£4,600
Midweek day hire	£4,800	£4,000

### This price includes:

- The exclusive use of the entire house and garden for a wedding reception
- Accommodation for up to 14 people (not applicable to day hire price)
- Parking for your guests in a large field immediately adjoining Smallfield Place with at least one parking attendant to assist your guests
- Tables, chairs, cutlery and white table cloths for a formal meal for up to 60 people
- Two members of our team will be available on the day to liaise with the registrar, caterers and other suppliers and to ensure that the day itself runs smoothly for you and your guests
- VAT

### Items not included in the venue price are:

- Use of sofa beds and additional beds (extra cost £45 for each sofa bed/ fold out bed).
- Catering and any special cooking equipment required
- Crockery, glasses and napkins for the wedding day: these can be hired directly from an equipment supplier or through the caterer you select
- Music - DJ/ live band
- Dance floor - if you decide to have dancing, a wooden floor will need to be hired at your cost. It would be installed in the Crullings reception room and the cost is £150
- Use of Gas BBQ is £35
- Wedding/civil ceremony - this needs to be arranged by you with the Leatherhead Register Office and their charge varies with the day of the week but is currently £553 for a Saturday ceremony.

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To make a booking with us, a deposit of 25% of the venue hire price is required to secure the date and the balance is due at least six weeks prior to the wedding day. In addition, we request a fully refundable cautionary deposit of £1500, due at least one week prior to your stay. All guests need to be inside by 11pm, music must finish by 11.30pm and all non-resident guests must leave by midnight.

Telephone 0845 680 0169 | Email [enquiries@smallfieldplace.com](mailto:enquiries@smallfieldplace.com)



# SMALLFIELD PLACE

## Small Wedding Venue Hire Prices

up to 30 guests

	High Season 1 <sup>st</sup> April – 30 <sup>th</sup> September	Low Season 1 <sup>st</sup> October – 31 <sup>st</sup> March, excluding Easter, Christmas and New Year
Two night weekend	£7,200	£6,600
One night weekend	£6,600	£6,000
Weekend day hire	n/a	£4,800
Two night midweek	£6,000	£4,800
One night midweek	£5,200	£4,000
Midweek day hire 9am-midnight	£4,000	£3,400
Midweek day hire 10am-5pm	£2,900	£2,100

### This price includes:

- The exclusive use of the entire house and garden for a wedding with maximum guest numbers of 30
- Accommodation for up to 14 people (not applicable to day hire price)
- Parking for your guests in a large field immediately adjoining Smallfield Place with at least one parking attendant to assist your guests
- Tables, chairs, cutlery and white table cloths for a formal meal for up to 30 people
- Two members of our team will be available on the day to liaise with the registrar, caterers and other suppliers and to ensure that the day itself runs smoothly for you and your guests
- VAT

### Items not included in the venue price are:

- Use of sofa beds and additional beds (extra cost of £45 each)
- Catering and any special cooking equipment required
- Crockery, glasses and napkins for the wedding day: these can be hired directly from an equipment supplier or through the caterer you select
- BBQ (extra cost of £35)
- Music - DJ/ live band
- Dance floor - if you decide to have dancing, a wooden floor will need to be hired at your cost. It would be installed in the Crullings reception room and the cost is £150
- Wedding/civil ceremony - this needs to be arranged by you with the Leatherhead Register Office and their charge varies with the day of the week but is currently £553 for a Saturday ceremony.

To make a booking with us, a deposit of 25% of the venue hire price is required to secure the date and the balance is due at least six weeks prior to the wedding day. In addition, we request a fully refundable cautionary deposit of £1500, due at least one week prior to your stay. All guests need to be inside by 11pm, music must finish by 11.30pm and all non-resident guests must leave by midnight.

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